

# *Debutante Ball*



## **WONTHAGGI WORKMEN'S CLUB**

75 GRAHAM STREET | WONTHAGGI 3995

PHONE 5672 1083

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## PACKAGE MENU SELECTION

### ENTRÉE MENU

- Thai beef salad, mesclun lettuce, Thai dressing (GF)
- Chicken vol-au-vent
- Stuffed mushroom, roast pumpkin, rocket (V) (GF) *Suitable for vegans without cheese*
- Marinated skewered prawns, honey & sesame dressing, rice (GF)

### MAIN MENU

- Roast sirloin of beef porterhouse, red wine jus
- Tuscan chicken breast filled with spinach, mushrooms, pine nut and hollandaise sauce
- Pork porterhouse, traditional gravy, apple sauce
- Chargrilled chicken breast, choose either Italian, creamy mushroom or mango sauce (GF)
- Chicken parmigiana
- Vegetable Noodle Stir-fry
- *All meals served with seasonal vegetables*

### DESSERT MENU

- Tiramisu, chantilly cream
- Sticky date pudding, toffee sauce, fresh cream
- Profiteroles, chocolate topped, grand marnier custard
- Brandy snap baskets, berries, cream
- Apple strudel, chantilly cream
- Vanilla cheese cake
- Roving dessert platter

### CHILDREN'S MENU - UNDER 12 YEARS

- Chicken tenderloins
- Battered fish
- Chicken nuggets
- Children's chicken parmigiana
- *All meals served with chips & vegetables*

### CHILDREN'S DESSERT MENU

- Ice cream sundae



## EVENT STRUCTURE

A Debutante Ball being held at the Wonthaggi Workmen's Club must include the following:

- At least two parents or parent groups must be actively involved from the time the event is booked. These events encompass large amounts of cash handling and coordination, we require that a responsible adult is in control of the planning and funding for the event.
- At least one parent must attend any dance practice session held here at the Wonthaggi Workmen's Club. We are a licensed private club and minors must be accompanied by a parent or adult guardian at all times.
- In accordance with Club and Licensing Regulations, a guest list must be provided of all those attending the event and must include full names and addresses. This list may be requested to be viewed by the local Licensing Inspector at any time during the event. The list is not used for marketing purposes and will be destroyed at the end of the event in accordance with privacy laws.

### SINGLE MEAL PACKAGE - \$35.00 per person

Select two choices from the main menu for a 50/ 50 drop

### TWO COURSE MEAL PACKAGE - \$40.00 per person

Select two choices from: main and dessert menu OR entrée and main menu

### CHILDREN 12 YEARS AND UNDER- \$17.00 per child

Please refer to the children's menu

### INCLUDES

- ROOM FOR DANCE LESSONS (subject to availability)
- TICKETING FOR BALL
- WHITE TABLE LINEN & NAPKINS
- LECTERN AND MICROPHONE

### ADDITIONAL CHARGES

- Room hire \$300.00
- Catering package as selected
- Bond \$500.00
- Bond is refundable 4 days after final inspection of room





## GUIDLINES AND TIPS

The \$500.00 bond paid is refundable on final inspection of the room. The bond will be available for refund subject to inspection within 4 working days after the event. The refund will be made payable by cheque.

The Liquor Control Reform Act clearly states that any person under the age of 18 years is to be in the company of a spouse, parent or guardian when on a licensed premises. The Licensees will no longer be permitted to supply liquor to persons under 18 years of age (minors) for consumption on licensed premises under any circumstances.

Alcohol will not be served to any person under the age of 18 years. Suitable identification of proof of age must be provided.

It is an offence for the Licensee to allow any drunk or disorderly person to be on the premises . This includes Debutantes who will be escorted from the venue if found to be intoxicated.

The Wonthaggi Workmen's Club reserves the right to remove any patron or guest who brings any alcohol into the venue without permission. This includes Debutantes and their partners.

We include ticketing as part of the venue package. Standing room tickets are not available. Our staff will greet guests at the door and take tickets from them on entering. The numbers of guests invited will be capped to prevent overfilling of the venue and exceeding Liquor Licensing Laws.

The Kirrak Room can hold a maximum of 21 round tables. Maximum guests per table is ten (10).

The venue will need to approve the use of candles or hazardous centrepieces or decorations.

We strongly recommend getting your group together at least 3 - 4 months in advance and meeting once per week to discuss planning and organise dance lessons, dress / suit fitting etc.



## TERMS AND CONDITIONS

A booking will be considered tentative pending receipt of a deposit and will be held without obligation for a period of fourteen days. Once this period has lapsed Wonthaggi Workmen's Club reserves the right to cancel an unconfirmed booking and reallocate the venue to other enquirers.

A bond of \$500.00 payable on confirmation of date together with a completed Booking Information Sheet. For cancellation of booking the bond will only be refunded if a letter is received at least 4 weeks prior to the function, less any administration charges. If the cancellation is made between 2-4 weeks before the function only 50% will be refunded if the room is re-booked, less any administration charges, and notice less than 2 weeks the bond is forfeited.

The bond will be available for refund subject to inspection within 4 working days after the event. The refund will be made payable by cheque.

Numbers to be confirmed 14 days prior to reception. This number will be considered final and the minimum charged for.

Full payment of Debutante Ball to be received by the Club 10 days prior to function. Failure to do so will result in a \$200.00 late payment penalty.

Selection of menu to be completed 14 days prior. Once times have been scheduled for meals the Club will serve the meals at the mutually agreed times. A 15 minute grace period will be overlooked.

All items required for the set up of the function are to be delivered to the club no later than 3 days prior to the function date. (Flowers and cake are exempt) Any glassware or decorations supplied need to be delivered to the club 3 days prior. Any item supplied must be washed and polished and free of stick on labels and price tags. Part of the bond paid will be deducted for the cost in wages for the removal. The host is required to conduct the function in an orderly manner and in compliance with the requirements of the Wonthaggi Workmen's Club.

Unfortunately accidents do happen and any unnecessary damage to the Club and property will be the responsibility of the function host. Likewise, we cannot be responsible for items lost in the Club or the car park before, during or after the function.

Confetti is not permitted in the Club. Part-bond, equivalent of the rate of cleaning cost for two hours will be deducted if cleaning of confetti is required.

Due to liquor license regulations children under the age of 16 must be accompanied by a legal guardian and are required to leave the ball after the official proceedings.

All requirements of the Liquor Control Act will be strictly enforced by the Wonthaggi Workmen's Club.

The main points that should be noted are as follows:

- **It is an offence to serve or provide liquor to a person under 18 years of age.**
- **It is an offence to serve a person adversely effected by alcohol and to have an intoxicated person on the premises.**
- **No beverages of any kind will be permitted to be brought into the Wonthaggi Workmen's Club for consumption by the function host or guests.**
- **The function host will provide the club with a list of names of all guests upon confirmation of final numbers.**
- **At the discretion of Management at anytime the function may be served light beer only in accordance with the requirements of the act.**
- **Please note that any liquor found in the possession of guests will be removed, held by the Club and returned when the guest leaves the venue. A subsequent occurrence will lead to the guest being asked to leave and the liquor confiscated.**
- **Due to liquor license regulations children under the age of 16 must be accompanied by a legal guardian and are required to leave the ball after the official proceedings.**

# EVENT SERVICES & INFORMATION

*(correct at time of printing)*

## DANCE TUITION

- **RENEE CASTELLUCIO** Local Trainers - 10 Week or 5 Week Packages  
Available MC services al-so available. Minimum is 10 couples.  
Phone: 0407 094 338 or email: reneecastelluccio@gmail.com
- **SHANE GRAY** Shane also provides suit hire, and event planning  
Phone: 5940 8402

## DEBUTANTES GOWNS AND SUIT HIRE

- **PANTHERS MENSLAND WONTHAGGI** Panthers will come to the venue for fitting in the suit of your choice and accessories. Phone: 5672 5644
- **MARIA MARAONE BRIDAL STUDIO** 126 Graham St Wonthaggi.  
Hand Made Gowns and alterations. Phone: 0438 483 502

## PHOTOGRAPHY / VIDEOGRAPHY

- **FOONS PHOTOGRAPHICS** Wonthaggi - Phone - 5672 1411
- **BLUE WOLF PHOTOGRAPHY** Cowes - Phone 5952 6935
- **MAIN MEMORIES VIDEOGRAPHY** They provide affordable DVD production of your event, including dance practice footage. Phone 0418 345 460

## ENTERTAINMENT

- **SUBSOUND ENTERTAINMENT LEONGATHA** For D.J's and lighting Phone 0419 199 771
- **SNAP PHOTOBOOTH HIRE** Phone 0484 919 246





## TERMS AND CONDITIONS

*Please read all Terms & Conditions carefully*

I ..... have read the Terms & Conditions of the Wonthaggi Workmen's Club and agree to abide by them. I am aware that failure to do so will result in the mentioned penalties.

Debutante to Sign.....

Date .....

Function Date .....

### Parental Consent Form

Your son / daughter has approached us at the Wonthaggi Workmen's Club, wishing to conduct a Debutant Ball / School Formal in our venue. If you are allowing your son /daughter to participate and conduct this event in accordance with our policies, we request that parent (s)/ guardians read and understand the terms and conditions contained herein. Your signature below indicates that you have read the information contained in this brochure. We also request that at least one parent of the group accompany the debutantes at any meeting, dance practice or debutant planning held at the Wonthaggi Workmen's Club.

Print Debutante Name : .....

Parent(s)/Guardian Name : .....

Signed : .....

Date : .....

Event Date : .....